Volunteer Position Description

Position: Sitter
Department: Cattery

Volunteers' Manager	
Name:	Gemma Hogben
Phone:	6287 8127
Email:	volunteers@rspca-act.org.au

Location: 12 Kirkpatrick Street Weston (off Cotter Road), ACT, 2611, Australia

Hours: 1.30pm – 3.30pm daily

About the Position

The role of cattery sitter enables cats, kittens and rabbits to have daily positive interaction with a variety of people. Familiarity with humans and handling increases the likelihood of successful adoption.

Key Duties

Handling and spending time with a cats, kittens and rabbits.

Skills & Qualities

- Positive and friendly attitude;
- Willingness to take direction;
- Experience with cats (either in a personal or professional capacity)

Benefits

- Interaction with the animals;
- Increased knowledge of animal behaviour and handling;
- Participation in a worthwhile cause.

Induction and training

- RSPCA Volunteer Induction;
- Practical training module with a member of staff.

Additional requirements

- Uniform Compliance;
- Working with Vulnerable People Registration;
- Six month commitment to volunteering with the RSPCA;
- Tetanus vaccinations up to date.

Cattery Sitter – Task Analysis

The role of a sitter requires a degree of lifting, bending, sitting and squatting in small spaces. Occupants must be able to work independently and with minimal supervision.

Description	Requirement	Regularly/irregularly	Additional Information
Manual Handling	1. Lifting 0-10kg	Regularly	• Animals.
	2. Bending	Regularly	• Bending in and out of animal cages to socialise animals.
	3. Squatting	Regularly	• Squatting to sit and socialise animals.
	4. Sitting	Regularly	• Sitting on cold/hard surfaces such as the floor, ground and animal cages to socialise animals.
Work Environment	5. Works indoors	Regularly	
	6. Works outdoors	Regularly	• Rabbit socialisation • Exposure to weather (sun, cold and rain)
	7. Exposure to biological hazards	Irregularly	• Zoonotic diseases
	8. Exposure to risk of animal scratches/bites	Regularly	
	9. Requirement to wear personal protective equipment (PPE)	Regularly	• Gloves • Virkon mask
	10. Exposure to psychosocial risks	Regularly	• Euthanasia • Sick or injured animals