

## Volunteer Position Description

**Position:** Sitter

**Department:** Cattery

Volunteers' Coordinator	
<b>Name:</b>	Rebecca Smith
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**Location:** 12 Kirkpatrick Street Weston (off Cotter Road), ACT, 2611, Australia

**Hours:** 1.30pm – 3.30pm daily

### About the Position

The role of cattery sitter enables cats, kittens and rabbits to have daily positive interaction with a variety of people. Familiarity with humans and handling increases the likelihood of successful adoption.

### Key Duties

Handling and spending time with a cats, kittens and rabbits.

### Skills & Qualities

- Positive and friendly attitude;
- Willingness to take direction;
- Experience with cats (either in a personal or professional capacity)

### Benefits

- Interaction with the animals;
- Increased knowledge of animal behaviour and handling;
- Participation in a worthwhile cause.

### Induction and training

- RSPCA Volunteer Induction;
- Practical training module with a member of staff.

### Additional requirements

- Uniform Compliance;
- Working with Vulnerable People Registration;
- Six month commitment to volunteering with the RSPCA;
- Tetanus vaccinations up to date.

### Mission

To prevent cruelty to animals by actively promoting their care and protection.

### Vision

To be the leading authority in animal care and protection.

### About RSPCA ACT

RSPCA ACT cares for 4,000 companion and approx. 500 native animals each year. Our Canberra shelter is a leader in animal welfare outcomes in Australia. We are committed to finding a home for every healthy companion animal and we have no time limits, age limits, or space limits for animals in our care.

RSPCA ACT operates an animal shelter, an animal cruelty inspectorate, a fully equipped veterinary clinic, a pet supply store, dog training classes a cat boarding facility and programs to support vulnerable members of the community. We are supported by dedicated staff and hundreds of volunteers who work to improve the lives of animals in the region.

## Cattery Sitter – Task Analysis

The role of a sitter requires a degree of lifting, bending, sitting and squatting in small spaces. Occupants must be able to work independently and with minimal supervision.

Description	Requirement	Regularly/irregularly	Additional Information
Manual Handling	1. Lifting 0-10kg	Regularly	<ul style="list-style-type: none"> <li>Animals.</li> </ul>
	2. Bending	Regularly	<ul style="list-style-type: none"> <li>Bending in and out of animal cages to socialise animals.</li> </ul>
	3. Squatting	Regularly	<ul style="list-style-type: none"> <li>Squatting to sit and socialise animals.</li> </ul>
	4. Sitting	Regularly	<ul style="list-style-type: none"> <li>Sitting on cold/hard surfaces such as the floor, ground and animal cages to socialise animals.</li> </ul>
Work Environment	5. Works indoors	Regularly	
	6. Works outdoors	Regularly	<ul style="list-style-type: none"> <li>Rabbit socialisation</li> <li>Exposure to weather (sun, cold and rain)</li> </ul>
	7. Exposure to biological hazards	Irregularly	<ul style="list-style-type: none"> <li>Zoonotic diseases</li> </ul>
	8. Exposure to risk of animal scratches/bites	Regularly	
	9. Requirement to wear personal protective equipment (PPE)	Regularly	<ul style="list-style-type: none"> <li>Gloves</li> <li>Virkon mask</li> </ul>
	10. Exposure to psychosocial risks	Regularly	<ul style="list-style-type: none"> <li>Euthanasia</li> <li>Sick or injured animals</li> </ul>