

Volunteer Position Description

Position: Cleaner

Department: Domestic

Volunteers' Coordinator	
Name:	Rebecca Smith
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Location: 12 Kirkpatrick Street Weston (off Cotter Road), ACT, 2611, Australia

Hours: 8.30am – 10.30am daily

About the Position

The domestics area looks after poultry, parrots, reptiles, farm animals and other animals. The role of cleaner is critical for the wellbeing and happiness of animals living at the shelter. Cleaners are there to assist staff in making sure the living arrangements for domestics are pleasant and sanitary.

Key Duties

- Cleaning enclosures, carriers and yards;
- Handling a variety of animals;
- Laundry Tasks (i.e. washing/folding laundry)
- Kitchen Tasks (i.e cleaning/drying bowls, implements, toys)

Skills & Qualities

- Positive and upbeat attitude;
- Willingness to take direction;
- Attention to Detail.

Benefits

- Interaction with the Animals;
- Increased knowledge of animal behaviour and handling;
- Participation in a worthwhile cause.

Induction and training

- RSPCA Volunteer Induction;
- Practical module with a member of staff.

Additional requirements

- Uniform Compliance;
- Working with Vulnerable People Registration;
- Tetanus vaccinations up to date.
- Six month commitment to volunteering with the RSPCA.

Mission

To prevent cruelty to animals by actively promoting their care and protection.

Vision

To be the leading authority in animal care and protection.

About RSPCA ACT

RSPCA ACT cares for 4,000 companion and approx. 500 native animals each year. Our Canberra shelter is a leader in animal welfare outcomes in Australia. We are committed to finding a home for every healthy companion animal and we have no time limits, age limits, or space limits for animals in our care.

RSPCA ACT operates an animal shelter, an animal cruelty inspectorate, a fully equipped veterinary clinic, a pet supply store, dog training classes a cat boarding facility and programs to support vulnerable members of the community. We are supported by dedicated staff and hundreds of volunteers who work to improve the lives of animals in the region.

Domestics Cleaner – Task Analysis

The role of a domestics cleaner is physically demanding requiring a degree of lifting, bending, squatting and reaching, including within small spaces. Occupants of these roles are on their feet for the entirety of their shift (generally 2 hours). Occupants must be able to work independently and with minimal supervision.

Description	Requirement	Regularly/irregularly	Additional Information
Manual Handling	1. Lifting 0-10kg	Regularly	<ul style="list-style-type: none"> Animals Food and water bowls Carry cages Disposing of garbage bags
	2. Bending	Regularly	<ul style="list-style-type: none"> Bending in and out of animal cages to lift animals and other items
	3. Squatting	Regularly	<ul style="list-style-type: none"> Squatting to lift items in and out of animal cages
	4. Reaching	Regularly	<ul style="list-style-type: none"> Reaching to lift items in and out of animal cages
Work Environment	5. Works indoors	Regularly	
	6. Works outdoors	Regularly	<ul style="list-style-type: none"> Exposure to weather (sun, cold and rain)
	7. Exposure to chemicals	Regularly	<ul style="list-style-type: none"> Virkon
	8. Exposure to biological hazards	Irregularly	<ul style="list-style-type: none"> Zoonotic diseases
	9. Exposure to risk of animal scratches/bites	Regularly	
	10. Requirement to wear personal protective equipment (PPE)	Regularly	<ul style="list-style-type: none"> Gloves Virkon mask
	11. Exposure to psychosocial risks	Regularly	<ul style="list-style-type: none"> Euthanasia Sick or injured animals