

## Volunteer Position Description

Position: Event Volunteer (Major Events)

Volunteers' Coordinator	
Name:	Rebecca Smith
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Department: Events and Fundraising

**Location:** Location can vary depending on the event. Can involve work at the shelter for set-up or work on-site at event.

**Hours:** Event day volunteers will typically be asked to commit at least 3 hours. Hours vary on role.

### About the Position:

The role of our Event Volunteers is critical to ensure that RSPCA ACT can effectively run our fundraising events within budgetary constraints. RSPCA ACT relies heavily on the revenue raised from our major events to operate the shelter.

### Key Duties

- Assisting the Events and Marketing team to effectively run our major events. The key duties vary greatly depending on the role you undertake at the event. Events such as Million Paws Walk involve over 100 volunteers who fill a variety of roles.

### Personal Attributes

- Positive and upbeat attitude
- Willingness to take direction
- Attention to detail

### Benefits

- Participating in a worthwhile cause

### Induction and training

- RSPCA Volunteer Induction and Orientation;
- On the job briefings.

### Mission

To prevent cruelty to animals by actively promoting their care and protection.

### Vision

To be the leading authority in animal care and protection.

### About RSPCA ACT

RSPCA ACT cares for 4,000 companion and approx. 500 native animals each year. Our Canberra shelter is a leader in animal welfare outcomes in Australia. We are committed to finding a home for every healthy companion animal and we have no time limits, age limits, or space limits for animals in our care.

RSPCA ACT operates an animal shelter, an animal cruelty inspectorate, a fully equipped veterinary clinic, a pet supply store, dog training classes a cat boarding facility and programs to support vulnerable members of the community. We are supported by dedicated staff and hundreds of volunteers who work to improve the lives of animals in the region.