

Volunteer Position Description

Position: Sitter

Department: Kennels

Volunteers' Manager	
Name:	Rebecca Smith
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Location: 12 Kirkpatrick Street Weston (off Cotter Road), ACT, 2611, Australia

Hours: 1.30pm – 3.30pm daily.

About the Position

The role of kennels sitter enables dogs and puppies to have daily positive interaction with a variety of people. Familiarity with humans and handling increases the likelihood of successful adoption.

Key Duties

- Handling and spending time with dogs / puppies.

Skills & Qualities

- Positive and friendly attitude;
- Willingness to take direction;
- Experience with dogs (either in a personal or professional capacity)

Benefits

- Interaction with the animals;
- Increased knowledge of animal behaviour and handling;
- Participation in a worthwhile cause.

Induction and training

- RSPCA Volunteer Induction;
- Practical training module with a member of staff.

Additional requirements

- Uniform Compliance;
- Working with Vulnerable People Registration;
- Tetanus vaccination up to date.
- Six month commitment to volunteering with the RSPCA.

Mission

To prevent cruelty to animals by actively promoting their care and protection.

Vision

To be the leading authority in animal care and protection.

About RSPCA ACT

RSPCA ACT cares for 4,000 companion and approx. 500 native animals each year. Our Canberra shelter is a leader in animal welfare outcomes in Australia. We are committed to finding a home for every healthy companion animal and we have no time limits, age limits, or space limits for animals in our care.

RSPCA ACT operates an animal shelter, an animal cruelty inspectorate, a fully equipped veterinary clinic, a pet supply store, dog training classes a cat boarding facility and programs to support vulnerable members of the community. We are supported by dedicated staff and hundreds of volunteers who work to improve the lives of animals in the region.

Kennels Sitter – Task Analysis

The role of a sitter requires a degree of bending, sitting and squatting in small spaces. Occupants must be able to work independently and with minimal supervision.

Description	Requirement	Regularly/irregularly	Additional Information
Manual Handling	1. Lifting 0-10kg	Irregularly	<ul style="list-style-type: none"> Animals
	2. Bending	Regularly	<ul style="list-style-type: none"> Bending in and out of animal cages to socialise animals.
	3. Squatting	Regularly	<ul style="list-style-type: none"> Squatting to sit and socialise with animals.
	4. Sitting	Regularly	<ul style="list-style-type: none"> Sitting on cold surfaces such as the ground to socialise animals.
Work Environment	5. Works outdoors	Regularly	<ul style="list-style-type: none"> Exposure to weather (sun, cold and rain)
	6. Exposure to biological hazards	Irregularly	<ul style="list-style-type: none"> Zoonotic diseases
	7. Exposure to risk of animal scratches/bites	Regularly	<ul style="list-style-type: none">
	8. Requirement to wear personal protective equipment (PPE)	Regularly	<ul style="list-style-type: none"> Gloves
	9. Exposure to psychosocial risks	Regularly	<ul style="list-style-type: none"> Euthanasia Sick or injured animals