

Volunteer Position Description

Position: Domestic Cleaner

Departments: Domestic

Volunteer Program Coordinator: Stella Molloy	
Phone:	6287 8100
Email:	volunteers@rspca-act.org.au

Location: 12 Kirkpatrick Street Weston ACT 2611

Hours: Opportunities seven days a week between 8:30-10:30

About the Position

The role of a domestic cleaner is critical for the wellbeing and happiness of a variety of animals including but not limited to birds, reptiles, guineapigs, rats, mice as well as from time to time farm animals living at the shelter and includes cleaning and feeding. This role is to assist staff in making sure the living arrangements for all our animals are pleasant, safe and sanitary.

Key Duties

- Cleaning of enclosures, aviaries, yards and carriers
- Replenishing water, food, bedding and toys in enclosures
- Washing of equipment including but not limited to the washing and drying of food bowls, enrichment items, implements and toys.
- Laundry tasks inclusive of washing/drying/folding, of bedding and toy cleaning /sorting.
- Handling of a variety of animals

Skills & Qualities

- Positive and friendly attitude
- Willingness to take direction
- Experience with birds, small animals and reptiles, (either in a personal or professional capacity)
- Positive and upbeat attitude
- Willingness to take direction
- Attention to detail
- Enjoy changing and dynamic days

Benefits

- Opportunity to learn about care & health requirements of domestic animals
- Increased knowledge of animal behaviour and handling
- Participation in a worthwhile cause.

Mission

To prevent cruelty to animals by actively promoting their care and protection.

Vision

To be the leading authority in animal care and protection.

About RSPCA ACT

RSPCA ACT cares for thousands of animals each year. Our Canberra shelter is a leader in animal welfare outcomes in Australia. We are committed to finding a home for every healthy companion animal and we have no time limits, age limits, or space limits for animals in our care.

RSPCA ACT operates an animal shelter, an animal cruelty inspectorate, a fully equipped veterinary clinic, a pet supply store, dog training classes a cat boarding facility and programs to support vulnerable members of the community. We are supported by dedicated staff and hundreds of volunteers who work to improve the lives of animals in the region.

Induction and training

- RSPCA Volunteer Induction
- Practical training session(s) with a member of staff

Additional requirements

- Uniform Compliance
- Working with Vulnerable People Registration
- Tetanus vaccination up to date
- Six-month commitment to volunteering with the RSPCA

Domestics Cleaner – Task Analysis

The role of a cleaner is physically demanding requiring a high degree of lifting, bending, squatting and reaching, including within small spaces. Occupants of these roles are on their feet for the entirety of their shift (generally 2 hours). Occupants must be able to work independently and with minimal supervision.

Manual Handling	1. Lifting 0-10kg	Regularly	<ul style="list-style-type: none"> • Animals • Food and water bowls, carry cages • Disposing of garbage bags
	2. Lifting 10kg +	Irregularly	<ul style="list-style-type: none"> • Lifting bags of food
	3. Bending	Regularly	Bending in and out of animal enclosures to lift animals and other items
	4. Squatting	Regularly	<ul style="list-style-type: none"> • Squatting to lift items in and out of enclosures
	5. Reaching	Regularly	<ul style="list-style-type: none"> • Reaching to lift items in and out of enclosures
	6. Push/pull	Irregularly	<ul style="list-style-type: none"> • Pushing or pulling garbage or laundry cart
Work Environment	7. Works indoors	Regularly	

	8. Works outdoors	Regularly	<ul style="list-style-type: none"> • Exposure to weather (sun, cold and rain)
	9. Exposure to chemicals	Regularly	<ul style="list-style-type: none"> • Virkon
	10. Exposure to biological hazards	Irregularly	<ul style="list-style-type: none"> • Zoonotic diseases
	11. Exposure to risk of animal scratches/bites	Regularly	
	12. Requirement to wear personal protective equipment (PPE)	Regularly	<ul style="list-style-type: none"> • Gloves • Virkon mask
	13. Exposure to psychosocial risks	Regularly	<ul style="list-style-type: none"> • Euthanasia • Sick or injured animals