

Volunteer Position Description

Position: Kennel Cleaner

Departments: Kennels

| | |
|---|-----------------------------|
| Volunteer Program Coordinator: Stella Molloy | |
| Phone: | 6287 8100 |
| Email: | volunteers@rspca-act.org.au |

Location: 12 Kirkpatrick Street Weston ACT 2611

Hours: Opportunities seven days a week between 8:30-10:30

About the Position

The role as a kennel cleaner is critical for the wellbeing and happiness of dogs and puppies living at the shelter and includes cleaning and feeding. This role is to assist staff in making sure the living arrangements for all our animals are pleasant, safe and sanitary.

Key Duties

- Cleaning kennels, yards and recreational areas
- Replenishing water, food, bedding and toys in enclosures, yards and animal recreation areas
- Laundry tasks inclusive of washing/drying/folding blankets, toy cleaning /sorting.
- Washing of equipment including but not limited to the washing and drying of food bowls, enrichment items, implements and toys.

Skills & Qualities

- Positive and friendly attitude
- Willingness to take direction
- Experience with dogs and puppies, (either in a personal or professional capacity)
- Positive and upbeat attitude
- Willingness to take direction
- Attention to detail
- Enjoy changing and dynamic days
- Can deal with the unexpected

Benefits

- Opportunity to learn about care & health requirements of domestic animals
- Increased knowledge of animal behaviour and handling
- Participation in a worthwhile cause.

Mission

To prevent cruelty to animals by actively promoting their care and protection.

Vision

To be the leading authority in animal care and protection.

About RSPCA ACT

RSPCA ACT cares for thousands of animals each year. Our Canberra shelter is a leader in animal welfare outcomes in Australia. We are committed to finding a home for every healthy companion animal and we have no time limits, age limits, or space limits for animals in our care.

RSPCA ACT operates an animal shelter, an animal cruelty inspectorate, a fully equipped veterinary clinic, a pet supply store, dog training classes a cat boarding facility and programs to support vulnerable members of the community. We are supported by dedicated staff and hundreds of volunteers who work to improve the lives of animals in the region.

Induction and training

- RSPCA Volunteer Induction
- Practical training session(s) with a member of staff

Additional requirements

- Uniform Compliance
- Working with Vulnerable People Registration
- Tetanus vaccination up to date
- Six-month commitment to volunteering with the RSPCA

Kennel Cleaner – Task Analysis

The role of a cleaner is physically demanding requiring a high degree of lifting, bending, squatting and reaching, including within small spaces. Occupants of these roles are on their feet for the entirety of their shift (generally 2 hours). Occupants must be able to work independently and with minimal supervision.

| | | | |
|-----------------|-------------------|-------------|--|
| Manual Handling | 1. Lifting 0-10kg | Regularly | <ul style="list-style-type: none"> • Kennels grates • Animals • Disposing of garbage bags • Food and water bowls |
| | 2. Lifting 10kg + | Irregularly | <ul style="list-style-type: none"> • Lifting bags of food |
| | 3. Bending | Regularly | <ul style="list-style-type: none"> • Bending in and out of kennels to scoop animal droppings, pick up bedding and other items |
| | 4. Squatting | Regularly | <ul style="list-style-type: none"> • Squatting to lift items in and out of enclosures |
| | 5. Reaching | Regularly | <ul style="list-style-type: none"> • Reaching to lift items in and out of enclosures |

| | | | |
|------------------|---|-------------|---|
| | 6. Push/pull | Irregularly | <ul style="list-style-type: none"> • Pushing or pulling garbage or laundry cart |
| Work Environment | 7. Works indoors | Regularly | <ul style="list-style-type: none"> • Laundry |
| | 8. Works outdoors | Regularly | <ul style="list-style-type: none"> • Exposure to weather (sun, cold and rain) |
| | 9. Exposure to chemicals | Regularly | <ul style="list-style-type: none"> • Virkon |
| | 10. Exposure to biological hazards | Irregularly | Zoonotic diseases |
| | 11. Exposure to risk of animal scratches/bites | Regularly | |
| | 12. Requirement to wear personal protective equipment (PPE) | Regularly | <ul style="list-style-type: none"> • Gloves • Virkon mask |
| | 13. Exposure to psychosocial risks | Regularly | <ul style="list-style-type: none"> • Euthanasia • Sick or injured animals |